

**LUNENBURG COUNTY BOARD OF SUPERVISORS  
160 COURTHOUSE SQUARE  
LUNENBURG COURTS BUILDING, LUNENBURG, VIRGINIA**

***October 10, 2019 Meeting***

**6:00PM**

1. Call to Order
2. Invocation/Pledge of Allegiance: Supervisor Edmonds
3. Requests for Additions to the Agenda
4. Conflict of Interest Statements & Organizational Matters
5. Consent Agenda:
  - A) Minutes of September 12, 2019 Meeting
  - B) Warrants for Approval September 2019
  - C) Treasurer's Reports July & August 2019

**Public Hearing**

6. **Conditional Use Permit - Pamblet. S. Johnson** to operate an Adult Day Care Center in an existing home on Parcel 034-0A-0-64; located at 2189 K-V Road, Victoria, VA 23974, consisting of 3.41 acres
7. Virginia Department of Transportation
8. Lunenburg County School Board
9. County Offices and Departments
  - A) Sheriff's Vehicle - Capital Purchase
  - B) Animal Control - Fundraiser for SPCA - November 2019
  - C) Animal Control Truck - Surplus Property
  - D) County-wide Emergency Radio System - Upgrade Project
10. Lunenburg Health Department Annual Agreement
11. Planning and Economic Development Update
  - A) Planning Commission Worksession w/ Landfill Committee - October 15
12. Nominations and Appointments
  - A) Piedmont Senior Resources - nomination - Laura Glasscock
13. Administrator's Update
  - A) VACO Annual Meeting Voting Credentials
14. County Attorney Update
15. Closed Session Items (if necessary)
16. Other Business (per Board approval)
17. Adjournment



**LUNENBURG COUNTY BOARD OF SUPERVISORS  
GENERAL DISTRICT COURTROOM  
LUNENBURG COURTS BUILDING  
LUNENBURG, VIRGINIA**

**Minutes of September 12, 2019 Meeting**

The regularly scheduled meeting of the Lunenburg County Board of Supervisors was held on Thursday, September 12, 2019 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors Edward Pennington, Frank Bacon, Charles R. Slayton, Alvester Edmonds, Mike Hankins, T. Wayne Hoover, Robert Zava, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie.

Chairman Slayton called the meeting to order.

Supervisor Pennington provided the invocation and led the pledge of allegiance.

Chairman Slayton requested additions to the agenda from the Board and the public. Supervisor Hoover requested that the current county dispatch program be added as 10A. Administrator Gee requested that Commissioner of the Revenue be added as 9D.

The Resolution of Achievement for Eagle Scout Brandon Allard, approved at the July 11, 2019 meeting, was presented to Mr. Allard.

Supervisor Edmonds made motion, seconded by Supervisor Bacon and unanimously approved, to accept the Consent Agenda to include the revised Minutes of the June 13, 2019 meeting, the Minutes of the August 8, 2019 and the following Warrants for Approval:

Additions for June 2019 printed in August 2019:  
(for inclusion in FY19 expenses)

Accounts Payable: #58065-58083	\$ 124,400.08
August 2019: Payroll Direct Deposit:	\$ 131,522.81
Payroll Taxes Federal:	\$ 41,561.83
Payroll Taxes State:	\$ 7,567.49
Payroll VRS payment:	\$ 27,700.69
Payroll ICMA-RC payment:	\$ 351.82
Payroll Health Savings Deposits:	\$ 5,926.42
Accounts Payable: #58010-58064, 58084-58135	\$ <u>177,675.40</u>
August Total:	\$ 392,306.46

Administrator Gee noted that the Treasurer's Reports for July 2019 would be available at the next meeting once closing of FY2018-19 was completed in the BAI software system.

Mr. Tommy Johnson of VDOT presented the monthly report. He advised that the second mowing cycle along VDOT right of ways would begin on September 16<sup>th</sup>. He noted that the construction projects on Battes Road and St. Johns Road had been completed. Supervisor Hoover questioned if mowing would be performed by state forces or contractors. Mr. Johnson replied that state forces would be mowing along the primary roads and contractors would be mowing along secondary roads. He added that state forces will inspect the mowing along the secondary roads and will cut any areas overlooked by the contractors. Mr. Johnson explained that VDOT had been working on the Route 675, Hardy Road Horizontal Curve Realignment Project. He stated that three curve alternatives were developed for the horizontal curve with the focus of optimizing safety and operations for all transportation modes. Mr. Johnson advised



that after reviewing the analysis for all three alternatives, VDOT recommended alternative 2 which proposed the below improvements.

- Widen the lane widths to 12-foot lanes
- Include 2-foot wide paved shoulders on both sides
- Remove or relocate fixed objects outside of the clear zone
- Include edge-line rumble strips
- Install curve warning pavement marking on both approaches
- Change the advisory speed to 30 MPH
- Install necessary signage improvements.

Mr. Johnson continued that the proposed alignment is very close to the existing alignment and will have a more limited impact on surrounding property owners. He commented that it also provides for the greatest Benefit to Cost ratio with a rates of 1.5. Also, based on the safety analysis, 73% total crash reduction percentages are expected with Alternative 2. Mr. Johnson advised that funding of the project would be available in 2021. Although the project is in the preliminary stages, construction wouldn't begin until the funds are available. Mr. Johnson requested the Boards approval to move forward with alternative 2 for the Route 675, Hardy Road Horizontal Curve Realignment Project as recommended by VDOT's Traffic Study.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to move forward with alternative 2 for the Route 675, Hardy Road Horizontal Curve Realignment Project as recommended by VDOT's Traffic Study.

Assistant School Superintendent James Abernathy provided the monthly school report. Mr. Abernathy stated that the current enrollment for the new school year was 1522; the budget was based on 1476. They are pleased with the increase in enrollment and hope to maintain the enrollment for the remainder of the school year. Mr. Abernathy noted that they have applied for a grant from Dominion Energy that would award the school with an electric school bus and charging station. Supervisor Edmonds questioned the size of the electric bus. Mr. Abernathy replied that he assumed it would be a regular size school bus. He added that if awarded, the school system will probably use it for a town route so that it will be close to the charging station housed at the bus shop. Mr. Abernathy shared the financial report. He informed the Board that they had received an additional \$9,510 in state sales tax revenue as well as some federal funding they were not expecting. He advised that they would like to move any remaining balance to the textbook fund for the purpose of purchasing English text books. Once he has the final figure, he will request approval from the Board to move the funds. Mr. Abernathy noted that there was no change to the School Food Fund from the previous month.

Administrator Gee explained that Animal Control Officer Ray Elliott made arrangements with the work study program at the high school to employ two students with alternating hours to complete the kennel attendant duties. The Deputy Animal Control Officer position remains open until the right person for the job is identified. The work study program will allow Officer Elliott time to focus on calls and paperwork, while the students ensure the kennel is cleaned daily. Administrator Gee advised that the Animal Control truck was totaled when a gust of wind knocked over a tree during an August storm. The insurance company totaled the vehicle and valued it at \$14,195. The County will receive \$13,945 (value of the vehicle minus \$250 deductible). Supervisor Hoover commented that he worked with Major DJ Penland to obtain pricing from State contract and VA Sheriff's Association purchasing contracts. Supervisor Hoover advised that the total replacement cost of the ACO vehicle would be \$30,782 which is less than the original vehicle cost in 2014. Once the insurance payment of \$13,945 was applied, the County would be responsible for the remaining \$16,837. Supervisor Hoover noted that the truck would be a Dodge Ram and would have a sliding rear window to allow for heating and cooling in the bed and camper shell as required by regulations. He added that upon approval, a 2019 model will be ordered and will arrive in approximately 10 weeks.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to use funds in the amount of \$16,837 out of reserves, along with the insurance funds of \$13,945, for the purchase of a 2019 Dodge Ram Truck as a replacement for the Animal Control Truck totaled by a fallen tree.



Major DJ Penland requested the use of emergency services capital expense funds to pay two invoices. The first invoice is to Axon Enterprise, Inc. in the amount of \$2,800 for the 2<sup>nd</sup> year payment on a lease to own agreement for updated tasers that Deputies carry. The second invoice is to Town Police Supply in the amount of \$2,198.96 for their yearly ammunition expense. In previous years, the Byrne Justice Grant paid for ammunition, however, ammunition and firearms are no longer allowable expenses due to changes in the grant program.

Supervisor Pennington made a motion, seconded by Supervisor Bacon and unanimously approved, to use allow the use of the Sheriff's Office emergency services capital expense funds in the amount of \$2,800 for the 2<sup>nd</sup> year payment on a lease to own agreement for updated tasers payable to Axon Enterprise, Inc. and in the amount of \$2198.96 for the Sheriff's Office yearly ammunition expense payable to Town Police Supply.

Commissioner of the Revenue Liz Hamlett notified the Board that 2019 marked the 100<sup>th</sup> anniversary of the Commissioners of the Revenue Association of Virginia, an organization that provides counseling on tax policy and its application. Commissioner Hamlett also advised that her office was one of the first in the state to receive accreditation certification through the Association's Career Development Program. She added that she also recently received the President's Award from the Association at the annual conference.

Administrator Gee shared the County office reports with the Board. She noted that the landfill reports showed an increase in County trash due to the beginning construction phase of the Gary Road Convenience Center site. She advised that the Transportation Committee recently met with VDOT. Representatives of VDOT recommended posting "No Truck Parking" signs along the highway in front of the Courthouse to discourage staging of vehicles as drivers wait for the landfill to open.

Major DJ Penland approached the Board regarding the Next Generation 911 Migration Proposal. He reminded the Board about the presentation by Stephanie McGuffin with VITA at the December 13, 2018 meeting. At that meeting, the Board decided to wait for the Virginia Beach area's RFP to ensure a better option was not available from another provider. During the time of Ms. McGuffin's presentation, AT&T provided the best option for the Next Generation 911 migration and deployment. Major Penland confirmed that Virginia Beach selected AT&T as the best option for service providers from their RFP. He requested approval to move forward with the AT&T migration proposal. Supervisor Hoover commented that if a large city like Virginia Beach chose AT&T, a small locality could also trust that AT&T would be the best option. He reminded the Board that the state would be paying for the majority of the migration process.

completed by this date, migration can still occur on schedule, but it will require the deployment of an interim solution instead of full i3.

#### Cost Estimates for NG9-1-1 Funding

The 9-1-1 Services Board has committed to funding the transitional costs for NG9-1-1 deployment so it is important that all such costs are identified and made part of the overall budget. It is also important that the funding be provided on a fair basis across all PSAPs in Virginia. While most costs will be fully funded, others like replacement of non-vendor supported CHE will continue to be funded at the same levels as has been provided through the PSAP grant program in prior years. Based on all of the information provided in this migration proposal, the following budget is for your deployment of NG9-1-1:

Category	Amount	Notes
NG9-1-1 non-recurring cost	\$4,000	Flat rate from AT&T
CHE upgrade	\$150,000	Need a replacement
Text-to-911	\$30,000	Firewalls and professional services
CAD upgrade	\$0	Currently have grant funds
Mapping upgrade	\$0	Not required
Voice logging upgrade	\$0	Not required
ECaTS Data analytics expansion	\$1,000	i3 logging and text to 9-1-1
Other system upgrades	\$0	Not required
Rack space	\$0	Rack space is available
Diverse connectivity costs	\$571,000	107K feet of new fiber
Disaster recovery upgrade	\$0	Not required
Secondary PSAPs	\$0	None
GIS data preparation	\$0	Currently using grant funds
Legacy 9-1-1 transition costs	\$5,000	Verizon costs
Project management assistance	\$0	None requested
<b>Total</b>	<b>\$761,000.00</b>	

#### Projected Board Funding

The Board will begin awarding funding for NG9-1-1 in late 2018. Until the Board approves the funding request from the PSAP, all funding levels shown are just projected. Based on the funding guidelines approved by the Board (or will be approved by the Board), the following funding would be awarded to the PSAP:

Type of Funding	Amount
Non-recurring	\$761,000.00
Recurring (over 24 months)	\$43,818.72
Data Analytics (monthly)	\$415.12

The funding amount shown is based on estimates at this point. As binding quotes are received, the budget will be adjusted. The approval from the Board will be for the specific equipment or services and contingency funding will be available should the final cost be slightly higher so long as the original scope of the effort does not change. Similarly, if the final cost is lower, the budget will be adjusted lower. That additional funding cannot be shifted to another part of the project.

The monthly recurring cost for the AT&T solution is \$3,990.61 which is set for the ten-year term of the Fairfax County contract. The current monthly recurring cost for the legacy E9-1-1 solution is approximately \$2,164.83. The estimated monthly increase to the PSAP after deployment is approximately \$1,825.78. This increase will be covered by the Board for a period of 24 months after deployment is complete. At the end of this period, the entire cost will be the responsibility of the PSAP. Copies of invoices from the current 9-1-1 service provider must be provided to substantiate the current monthly cost. This will be the basis for determining whether monthly funding is provided and in what amount.

The monthly recurring cost is impacted by the bandwidth into the PSAP. Bandwidth is primarily impacted by the number of concurrent calls each PSAP wants to be able to process. As the PSAP grows and adds bandwidth to handle more concurrent calls, the increased monthly cost will be the obligation of the PSAP even if during the 24 months following transition. Additionally, the recurring maintenance costs for PSAP equipment and GIS data will remain the responsibility of the PSAP.



Supervisor Hoover made a motion, seconded by Supervisor Hankins and unanimously approved, to approve the AT&T Next Generation 911 Migration Proposal.

Supervisor Zava directed the Board to a letter from the Virginia War Memorial Foundation. The letter requested participation in the Speak their Names Campaign, asking each Virginia municipality to recognize its veteran's whose names are among those inscribed on the walls of the Shrine of Memory by allocating an amount for each name. The funds help underwrite the educational and patriotic programs that are available free of charge to students and teachers. Lunenburg County has 57 names inscribed on the walls. Supervisor Zava requested the Board consider a \$10 contribution per name. Administrator Gee requested which line item to pay the expense and Supervisor Zava asked her to find a line item to utilize additional funds.

Supervisor Zava made a motion, seconded by Supervisor Bacon and unanimously approved, to contribute, to the Virginia War Memorial Foundation, \$10 for each of the 57 veterans from Lunenburg County listed on the wall of the Virginia War Memorial.

Supervisor Hoover stated that while teaching a local fire safety class in the County, he was asked about dispatch protocol for fire companies. He continued that most localities dispatch at least two fire companies for every structure fire. Currently, Lunenburg dispatches only one. He shared a map showing the majority of localities in central and southern Virginia highlighted, representing those that dispatch more than one fire company. He made the recommendation that Lunenburg follow suit and also begin dispatching at least two fire companies for any structure fire. Supervisor Edmonds questioned if the fire chiefs had been consulted. Supervisor Hoover replied that he had spoken with the majority and they agreed. He added that ultimately it is the Board's responsibility for emergency services coverage to Lunenburg County residents.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to update the dispatch protocol and begin automatically dispatching the 2nd due fire department in addition to the primary fire department for all structure fires in Lunenburg County.

Mr. Glenn Millican provided his monthly report. He advised that he expects several Conditional Use Permit applications in the coming months. He explained that multiple County boundary signs are fading and difficult to read. He plans to discuss possible replacement with VDOT. Supervisor Hankins noted that the chamber of commerce has recently discussed the same and would potentially be willing to help financially.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to appoint Donna R. Pulliam of 2002 6<sup>th</sup> Street, Victoria, to the Social Services Advisory Board for District 1-Plymouth fill and unexpired term for Plymouth District #1 that expires 12-31-19 and for a new term of three years, commencing 1-1-20.

Administrator Gee provided her monthly report. She advised that Airport Manager Leroy Baker had recently broken bones and Mr. Bobby McGee agreed to assist Mr. Baker with maintenance at the airport. Administrator Gee noted that Lewis Welding & Fabrication finished the façade and awnings at the tax building. She reminded the Board that the sidewalks needed replacing as well as grading around the building to allow rain water to move away from the building. She received a price of \$5,680 from Precision Pipes and obtained Chairman Slayton's approval to move forward with the work. Administrator Gee reminded the Board of their discussion from the previous month involving the roof damage at the Cooperative Extension building. The insurance company provided coverage for only the damaged portion of the roof and not full replacement. The Board suggested the insurance should provide coverage for the entire roof replacement. After further discussion between Administration staff and the insurance company, they explained that the role of insurance was to repair/replace only what it damaged. They provide coverage to "make you whole" again or back to the status you were before the incident. Administrator Gee explained that the full roof does need replacing and requested approval to use capital funds to pay the difference. The insurance company provided \$450 to repair the damaged shingles. The lowest quote to replace the entire roof was \$5,900 from Mr. Mike Bishop.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to replace the entire roof at the Cooperative Extension building and approve the quote from Mr. Mike Bishop in the amount of \$5,900.



Administrator Gee shared a letter requesting VDOT close out the obligation of bonds for the Virginia's Retreat Civil Rights in Education Heritage Trail grant, originally obligated with VDOT Enhancement Grant funds. She stated that Lunenburg serves as the grant administrator and fiscal agent for the grant. Virginia's Crossroads was informed that due to the FAST Act Rescission, certain benchmarks and requirement deadlines would not enable them to request an extension of funds. Virginia's Crossroads does not have an executive director or any staff to complete the work and compile the necessary information. Therefore, they have decided to complete the Civil Rights in Education Heritage Trail without the funding from VDOT.

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A4 Protection of an Individual for a Personal Matter and §2.2-3711A7 Legal Consult.

#### CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

#### VOTING YES

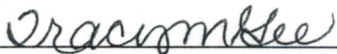
Supervisor Bacon  
Supervisor Edmonds  
Supervisor Hankins  
Supervisor Hoover  
Supervisor Pennington  
Supervisor Slayton  
Supervisor Zava

#### VOTING NO

#### ABSENT

Supervisor Bacon made a motion, seconded by Supervisor Edmonds and unanimously approved, to return to Open Session.

Supervisor Hoover made a motion, seconded by Supervisor Bacon and unanimously approved, to adjourn.



Tracy M. Gee, Clerk  
County Administrator

Charles R. Slayton, Chairman  
Board of Supervisors



**BOARD OF SUPERVISORS**

**Charles R. Slayton, CHAIRMAN**  
Election District 4

**Frank W. Bacon, VICE-CHAIRMAN**  
Election District 3

**T. Wayne Hoover**  
Election District 1

**Mike Hankins**  
Election District 2

**Edward Pennington**  
Election District 5

**Alvester L. Edmonds**  
Election District 6

**Robert G. Zava**  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

**Tracy M. Gee**  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

September 30, 2019

Lunenburg County Board of Supervisors  
11413 Courthouse Road  
Lunenburg, VA 23952

Honorable County Supervisors:

The following warrants, including accounting for all voided checks are listed according to Code of Virginia § 15.2-1243 and § 15.2-1244 requiring your approval:

September 2019:

Payroll Direct Deposit:	\$ 130,087.70
Payroll Taxes Federal:	\$ 40,977.93
Payroll Taxes State:	\$ 7,465.56
Payroll VRS payment:	\$ 27,151.78
Payroll ICMA-RC payment:	\$ 352.86
Payroll Health Savings Deposits:	\$ 6,093.09
Accounts Payable: #58136-58248	<u>\$ 347,710.52</u>

Total: \$ 559,839.44

Sincerely,

Tracy M. Gee  
County Administrator



CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
58136	283	ADAMS PATRICIA M	000	9/16/2019	135.50	.00
58137	559	AT&T MOBILITY	000	9/16/2019	181.32	.00
58138	289	B&I TREASURERS' USER GROUP	000	9/16/2019	90.00	.00
58139	472	BAKER LEROY	000	9/16/2019	121.34	.00
58140	139	BENCHMARK COMMUNITY BANK	000	9/16/2019	869.32	.00
58141	48	BILLY'S AUTO SERVICE CENT	000	9/16/2019	462.64	.00
58142	371	BUG BUSTERS PEST CONT, INC	000	9/16/2019	333.00	.00
58143	746	CANON SOLUTIONS AMERICA	000	9/16/2019	78.01	.00
58144	101	CENTRA HEALTH INC.	000	9/16/2019	16,272.00	.00
58145	10	CENTURYLINK ANALOG	000	9/16/2019	1,955.35	.00
58146	377	CLARK NICOLE A.	000	9/16/2019	14.84	.00
58147	53	CLEMENT DIANA W	000	9/16/2019	1,202.00	.00
58148	52	CLEMENT ROBERT E	000	9/16/2019	1,282.79	.00
58149	58	COWAN GATES PC	000	9/16/2019	4,628.90	.00
58150	44	DIAMOND SPRINGS WATER INC	000	9/16/2019	41.70	.00
58151	46	DOMINION ENERGY VIRGINIA	000	9/16/2019	4,162.02	.00
58152	786	DOMINION OF BEDFORD	000	9/16/2019	26,483.00	.00
58153	317	E.F. BROWN CONSTRUCTION	000	9/16/2019	40,500.00	.00
58154	527	ELLIOTT D. RAY	000	9/16/2019	165.24	.00
58155	642	FARMVILLE NEWSMEDIA	000	9/16/2019	288.00	.00
58156	66	FUEL FREEDOM CARD	000	9/16/2019	2,873.64	.00
58157	24	GALLS, LLC	000	9/16/2019	538.57	.00
58158	840	GARRETT'S GROUND MAINTENA	000	9/16/2019	485.00	.00
58159	67	GCR COMPANY	000	9/16/2019	1,225.00	.00
58160	467	HAMLETT ELIZABETH Y.	000	9/16/2019	575.43	.00
58161	807	HMM PORTA TOILET LLC	000	9/16/2019	375.00	.00
58162	71	IBM CORPORATION	000	9/16/2019	846.27	.00
58163	77	KENBRIDGE SUPPLY COMPANY	000	9/16/2019	50.15	.00
58164	75	KENBRIDGE TIRE	000	9/16/2019	25.00	.00
58165	286	KEY OFFICE SUPPLY INC	000	9/16/2019	1,165.56	.00
58166	854	LASER LABS, INC.	000	9/16/2019	1,176.59	.00
58167	254	LEWIS WELDING &	000	9/16/2019	519.60	.00
58168	83	LUNENBURG ANIMAL HOSPITAL	000	9/16/2019	4,200.00	.00
58169	90	NEW GENERATION	000	9/16/2019	5.00	.00
58170	94	PETTY CASH FUND	000	9/16/2019	16,650.00	.00
58171	138	PITNEY BOWES	000	9/15/2019	39.75	.00
58172	853	PRYOR PRISCILLA	000	9/15/2019	113.49	.00
58173	769	SANGOMA TECHNOLOGIES	000	9/16/2019	29.23	.00
58174	849	SMYTH PROPERTIES	000	9/16/2019	916.11	.00
58175	135	SOUTHSIDE ELECTRIC COOP	000	9/16/2019	200.00	.00
58176	652	SOUTHSIDE MESSENGER, THE	000	9/16/2019	309.83	.00
58177	999999	SPARKS VERNON TYLER	000	9/16/2019	180.01	.00
58178	687	SUPPLY ROOM COMPANIES, THE	000	9/16/2019	43.70	.00
58179	113	VERIZON	000	9/16/2019	51.13	.00
58180	723	VIRGINIA DEPT OF FORESTRY	000	9/16/2019	59.05	.00
58181	361	WARD ANDREW S.	000	9/16/2019	22,095.27	.00
58182	267	WOHLFORD'S RADAR	000	9/16/2019	100.00	.00
		CLASS TOTAL			153,198.35	.00
		ACH TOTAL			.00	
		CHECK TOTAL			153,198.35	
		EPY TOTAL			.00	
		FINAL TOTAL			153,198.35	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.

*Charles R. Slayton*  
*Tracy M. See*

*9-16-2019*  
*9-16-19*



CHECK#	VEND#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
58196	793	AXON ENTERPRISE, INC.	000	9/30/2019	2,800.00	.00
58197	122	BAL MUNICIPAL SOFTWARE	000	9/30/2019	14,917.00	.00
58198	713	BARNES WANDA	000	9/30/2019	37.61	.00
58199	8	BMS DIRECT, INC.	000	9/30/2019	5,543.00	.00
58200	856	BOOKER LINDA	000	9/30/2019	151.43	.00
58201	999999	BOOST BRANDING	000	9/30/2019	29.40	.00
58202	848	BRIDGES TREATMENT CENTER	000	9/30/2019	6,768.00	.00
58203	101	CENTRA HEALTH INC.	000	9/30/2019	22,990.50	.00
58204	10	CENTURYLINK ANALOG	000	9/30/2019	93.13	.00
58205	291	CHUCK'S AUTO&TRUCK REPAIR	000	9/30/2019	378.05	.00
58206	168	CURRIN AMONA W	000	9/30/2019	93.73	.00
58207	119	DATA CARE, INC.	000	9/30/2019	319.99	.00
58208	999999	DAVIS LINDA	000	9/30/2019	85.00	.00
58209	259	DIAMOND PAPER COMPANY INC	000	9/30/2019	101.25	.00
58210	369	DISCOVERY SCHOOL OF VA	000	9/30/2019	10,230.00	.00
58211	46	DOMINION ENERGY VIRGINIA	000	9/30/2019	4,862.72	.00
58212	174	EELS	000	9/30/2019	540.00	.00
58213	39	ELLIOTT JAMES W	000	9/30/2019	1,419.10	.00
58214	64	FIRST CITIZENS BANK	000	9/30/2019	18.42	.00
58215	66	FUEL FREEDOM CARD	000	9/30/2019	21.15	.00
58216	840	GARRETT'S GROUND MAINTENA	000	9/30/2019	475.00	.00
58217	30	GRAFTON SCHOOL INC	000	9/30/2019	2,732.20	.00
58218	465	INTERCEPT YOUTH SERV, INC	000	9/30/2019	2,151.25	.00
58219	78	KENBRIDGE OFFICE SUPPLY	000	9/30/2019	363.01	.00
58220	77	KENBRIDGE SUPPLY COMPANY	000	9/30/2019	44.99	.00
58221	75	KENBRIDGE TIRE	000	9/30/2019	252.04	.00
58222	82	LUNENBURG COUNTY	000	9/30/2019	27,500.00	.00
58223	86	MECKLENBURG COUNTY	000	9/30/2019	12,914.00	.00
58224	649	MECKLENBURG ELECTRIC	000	9/30/2019	106.34	.00
58225	624	MOSELEY SYDNEY S	000	9/30/2019	304.11	.00
58226	199	NEW DIXIE OIL CORPORATION	000	9/30/2019	6,448.50	.00
58227	857	OAK HALL INDUSTRIES, L.P.	000	9/30/2019	485.95	.00
58228	466	OWEN G. DUNN, CO, INC.	000	9/30/2019	1,679.49	.00
58229	94	PETTY CASH FUND	000	9/30/2019	6.85	.00
58230	96	PIEDMONT REGIONAL JUV.	000	9/30/2019	7,575.00	.00
58231	97	PITNEY BOWES	000	9/30/2019	520.99	.00
58232	256	PITNEY BOWES INC	000	9/30/2019	263.49	.00
58233	98	PRECISION PIPES INC	000	9/30/2019	6,255.00	.00
58234	561	RA CLARK ENTERPRISES	000	9/30/2019	211.10	.00
58235	221	ROBINSON FARMER, COX ASSOC	000	9/30/2019	2,950.00	.00
58236	999999	ROSS BRANDON	000	9/30/2019	40.00	.00
58237	511	SOUTHERN OFFICE MACHINES	000	9/30/2019	8.80	.00
58238	337	STEPS, INC.	000	9/30/2019	15.00	.00
58239	134	TOWN OF BLACKSTONE	000	9/30/2019	172.15	.00
58240	768	TOWNES TUANA	000	9/30/2019	20.40	.00
58241	195	TREASURER OF VIRGINIA	000	9/30/2019	20.00	.00
58242	218	TREASURER OF VIRGINIA	000	9/30/2019	649.16	.00
58243	755	TREASURER OF VIRGINIA	000	9/30/2019	262.00	.00
58244	172	US POSTAL	000	9/30/2019	250.00	.00
58245	288	US POSTAL	000	9/30/2019	76.00	.00
58246	999999	VIRGINIA WAR MEMORIAL FOU	000	9/30/2019	570.00	.00
58247	117	WALLACE AUTO PARTS	000	9/30/2019	5.78	.00



CHECK#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
58248	809 WILLIFMS AMY S.	000	9/30/2019	64.31	.00
		CLASS TOTAL		146,792.39	.00
		ACH TOTAL		.00	
		CHECK TOTAL		146,792.39	
		EPY TOTAL		.00	
		FINAL TOTAL		146,792.39	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 146,792.39- EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-30-19  
 DATE

Craymiller  
 COUNTY ADMINISTRATOR

9-30-19

Charles R. Clayton



CHECK#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
58183	855 INSPIRATIONAL YOUTH SERVI	000	9/17/2019	17,856.00	.00
58184	360 PEGRAM, PHILLIP	000	9/17/2019	100.00	.00
	CLASS TOTAL			17,956.00	.00
	ACH TOTAL			.00	
	CHECK TOTAL			17,956.00	
	EPY TOTAL			.00	
	FINAL TOTAL			17,956.00	.00

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 17,956.00 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-17-2019  
 DATE

9-17-2019

Tracey Miller  
 COUNTY ADMINISTRATOR

Charles R. Gayton



CHECK#	VENDOR	CLASS	DATE	AMOUNT	DISCOUNT
58185	179 AFLAC	000	9/25/2019	1,536.82	.00
58186	711 ALLSTATE BENEFITS	000	9/25/2019	586.24	.00
58187	177 ANTHEM BCBS	000	9/25/2019	24,883.00	.00
58188	744 CHARLOTTE CO TREASURER	000	9/25/2019	265.77	.00
58189	191 DEARBORN NATIONAL LIFE	000	9/25/2019	164.43	.00
58190	751 HEALTH EQUITY	000	9/25/2019	85.55	.00
58191	651 LEGALSHIELD	000	9/25/2019	18.95	.00
58192	827 MINNESOTA LIFE INSURANCE	000	9/25/2019	3.20	.00
58193	507 VACORP	000	9/25/2019	69.82	.00
58194	183 VALIC	000	9/25/2019	1,950.00	.00
58195	111 VIRGINIA CREDIT UNION	000	9/25/2019	2,200.00	.00
	CLASS TOTAL			29,763.78	.00

ACH TOTAL .00  
 CHECK TOTAL 29,763.78  
 EPY TOTAL .00  
 FINAL TOTAL 29,763.78

I HEREBY APPROVE THIS REGISTER FOR PAYMENT WITH EXCEPTIONS LISTED BELOW OR PREVIOUSLY DOCUMENTED.  
 THE TOTAL 29,763.78 - EQUALS THE WEEKLY LOG SHEET TOTALS AS ADJUSTED.

9-25-19  
 DATE  
 9-25-19

*Wraymiller*  
 COUNTY ADMINISTRATOR  
*Charles P. Slayton*



## **LUNENBURG COUNTY -PUBLIC NOTICE**

**The Lunenburg County Board of Supervisors** will hold a public hearing at the regularly scheduled meeting on Thursday, **October 10, 2019** beginning at **6:00 PM** in the 2nd floor Courtroom; Lunenburg Courts Building, Lunenburg, VA 23952 for public input on the following:

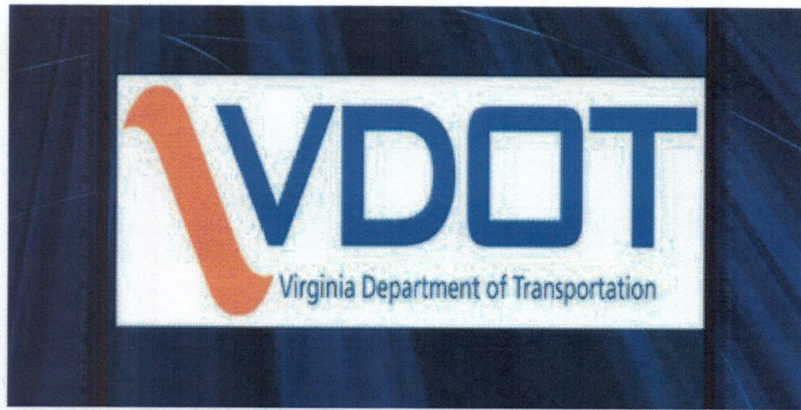
**CUP-5-18 Conditional Use Permit Application for Pamblet. S. Johnson** to operate an Adult Day Care Center in an existing home on Parcel 034-0A-0-64; located at 2189 K-V Road, Victoria, VA 23974, consisting of 3.41 acres.

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**The Lunenburg County Planning Commission and Board of Supervisors' Landfill Committee** will hold a planning meeting on Tuesday, **October 15, 2019** beginning at **7:00 PM** in the 2nd floor Courtroom; Lunenburg Courts Building, Lunenburg, VA 23952 to discuss upcoming modifications to the Conditional Use Permit Application for the Lunenburg Landfill.

All parcels are online at <http://lunenburggis.timmons.com/>. It is the intention of the Lunenburg County Board of Supervisors and Planning Commission to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administration office at 434-696-2142 prior to the meeting date.





VDOT Call Center - 1-800-367-ROAD

## South Hill Residency – Richmond District

### LUNENBURGCOUNTY

BOS Meeting – October 10, 2019

#### Maintenance Forces

- Replaced entrance pipe on Route 137 and repaired cross pipe on Route 730 Rural Rustic Project.
- Cut brush around bridges on various routes.
- Cleaned pipes on various routes.
- Final mowing on primary and secondary routes.
- Checked various routes for maintenance and safety issues.
- Machined, hauled stone, and applied dust control on various NHS routes as needed.
- Performed litter patrol on various routes.



**COUNTY OFFICE AND DEPARTMENTS**

**A) Sheriff's Vehicle Purchase - Request formal vote for purchase of Sheriff's Deputy Dodge Charger from VA Sheriff's Association Purchasing Contract with funds from the Sheriff's funds in Emergency Services Capital**

**B) Animal Control Fundraiser for SPCA - information about Officer Elliott's fundraiser in November**

**C) Animal Control Truck - request formal declaration for the old substitute Animal Control truck as surplus property.**

2004	Chevrolet	Silverado 1500	1GCEK19V74E357981	Mileage 245,593
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**D) COUNTY-WIDE EMERGENCY RADIO SYSTEM - UPGRADE PROJECT - Rodney Newton will update the Board on the state of the current radio communication system and imminent need for upgrades.**

A. TOWNSEND, JR.  
SHERIFF



DJ PENLAND  
MAJOR

**Lunenburg County Sheriff's Office**

160 Courthouse Square  
Lunenburg, VA 23952  
Ph: (434) 696-4452  
Fax: (434) 696-2531

RECEIVED  
SEP 13 2019

BY: \_\_\_\_\_

September 13, 2019

Office of the County Administrator  
Attn: Tracy Gee  
11413 Courthouse Road  
Lunenburg VA 23952

RE: Emergency Services Capital Fund Expense

Dear Tracy & The Board of Supervisors:

During the September 12, 2019 Board of Supervisors meeting, I failed to request the purchase of a new Dodge Charger for the Sheriff's Office from our Emergency Capital Expense Fund. This purchase is time sensitive as the price of the vehicle is scheduled to increase in October a minimum of \$1000.00. After speaking with Supervisor Hoover, he recommended the submittal of this request and have the Board of Supervisors polled by telephone for approval before the next Board meeting. The request can then be formally approved during the October 2019 Board Meeting. I do not have a finalized quote from Bedford Dodge at this time, but the purchase price will be around \$24,854.00.

Thank you for your assistance.

Sincerely,

A handwritten signature in blue ink that reads 'Donald R. Penland Jr'.

Donald R. Penland, Jr., Major  
Lunenburg County Sheriff's Office



**NO TIME FOR TURKEY!**

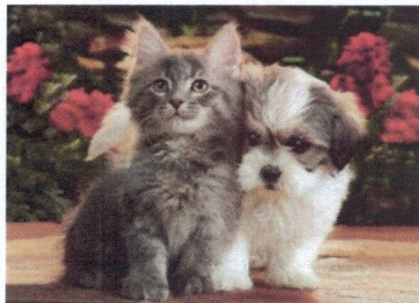


Once again, Lunenburg County's **Animal Control Officer Ray Elliott** will forego his **Thanksgiving Day** by entering a dog run at the Lunenburg County Animal Shelter at 6 am until 6:00 pm in his continuing efforts to bring awareness to the pet overpopulation in Lunenburg County. **\*\* HOWEVER THIS YEAR - Prince Edward Animal Control Office Adam Mumma has CHALLENGED RAY AND HIS "RUFF-N-IT"**

Fundraising efforts to see who can raise the most money with all proceeds strictly benefiting the Spay and Neuter Program in each of their respective counties. Ray is ready to accept this **friendly competition challenge** and hopes Lunenburg Co. residents will support this worthwhile cause & Southside SPCA. Ray takes great pride serving Lunenburg County as Animal Control Officer, as his efforts have clearly surpassed everyone's expectations over the past many years by reducing the pet overpopulation and euthanasia.

**LET'S ALL GET OUT & SUPPORT RAY'S EFFORTS  
BY MAKING LUNENBURG COUNTY SHINE.**

Ways to donate - online, by mail or stop by the Shelter on **Thanksgiving Day**. Collars will be hung at the Shelter in memory or in honor of anyone's beloved pets who drop off donations on Thanksgiving Day. Please bring a collar if possible to hang.



Checks should be made payable to "**Southside SPCA**". Mail donations to Ray Elliott, 797 Starlight Lane, Kenbridge, VA 23944, online at [www.southsidespca.org](http://www.southsidespca.org) or drop them off in person to Ray on **Thanksgiving Day**. Anyone interested in supporting his efforts and Lunenburg County shine can contact Ray directly at **434-917-9065**.

**YOUR HELP IS NEEDED WITH THIS WORTHWHILE CAUSE!!**



BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN  
Election District 4

Frank W. Bacon, VICE-CHAIRMAN  
Election District 3

T. Wayne Hoover  
Election District 1

Mike Hankins  
Election District 2

Edward Pennington  
Election District 5

Alvester L. Edmonds  
Election District 6

Robert G. Zava  
Election District 7



Lunenburg County Administration  
11413 Courthouse Road  
Lunenburg, VA 23952

Tracy M. Gee  
County Administrator

Telephone: (434) 696-2142  
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: October 1, 2019

The following activities were conducted by Animal Control during the month of September 2019

<u>2</u> Stray Cat(s) Picked Up	\$ <u>60<sup>00</sup></u>	Surrender Fees
<u>17</u> Stray Dog(s) Picked Up	\$ <u>270.00</u>	Impoundment Fees
<u>1</u> Injured or Ill Cat(s)	\$ <u>15<sup>00</sup></u>	Adoption Fees
<u>1</u> Injured or Ill Dog(s)		
<u>18</u> Cat Calls Dispatched	\$ <u>345.00</u>	<b>Total Fees Collected</b>

49 Dog Calls Dispatched  
8 Cats, Surrendered by Owner  
14 Dogs, Surrendered by Owner  
1 Cat Bite

1 Dog Bite  
 \_\_\_\_\_ Cat(s) Euthanized  
 \_\_\_\_\_ Dog(s) Euthanized  
8 Cat Trap(s) Set  
1 Dog Trap(s) Set  
4 Summons Issued  
 \_\_\_\_\_ Animal(s) Released to ACO  
1 Expired at Shelter and/or DOA

129 Telephone Calls for Animal Issues  
10 Check License

\_\_\_\_\_ Lost Cat(s) - Incoming Calls  
3 Lost Dog(s) - Incoming Calls  
 \_\_\_\_\_ Cat(s) Returned to Owner  
3 Dog(s) Returned to Owner

\_\_\_\_\_ Quarantine  
1 Adoption—Dogs  
 \_\_\_\_\_ Adoption—Cats

18 Dog(s) Transferred to SPCA  
5 Cat(s) Transferred to SPCA  
2 Wildlife Calls  
1 Dog Transferred to Richmond SPCA  
2 cats Transferred to Richmond SPCA

41 Total Number of Animals Handled

**D. Ray Elliott**  
Animal Control Officer





Lunenburg County Sheriff's Office  
Report To The Board Of Supervisors  
September 2019



Jury Summons Served	10
Subpoenas Served	61
Summons Served	59
Levies Executed	0
Other Civil Process	90
Traffic Citations	113
Protective Orders	11
Arrests	6
Inmates Transported	27
Mental Patients	5
Extraditions	0
Circuit Court Days	5
General Court Days	4
J&DR Court Days	4

**Expense Report**

Dues	\$0.00
Postage	\$6.85
Office Supplies	\$131.44
Telephone	\$380.40
Police Supplies	\$646.57
Vehicle Maintenance & Repairs	\$1,495.90
Fuel (August)	\$2,533.32
Gallons of Fuel Use	1351

A. Marshall / A. Townsend Jr  
Arthur Townsend, Jr.  
Sheriff, Lunenburg County

10/3/19  
Date



**Landfill Liaison Report**  
**October 1, 2019**  
**September 2019 Report**

**CFS Landfill:**

1. Doug Masini, DEQ Inspector, made his mandatory follow-up visit on September 18, 2019 from his August 28, 2019 unannounced inspection. There were no compliance issues noted on his report.
2. Baker Construction continues the closure process on the old landfill, #544. The gas wells and the methane flares have been installed and are operating.
3. Baker Construction is still grading and preparing the #2 cell for further construction.
4. R.W. Williams is installing drain pipe around the old landfill.

**Citizen Complaints:**

1. I received one more complaint about odors around the landfill from Mr. Burgess on September 15, 2019. Upon my visit to the landfill the day of the complaint, I was unable to confirm the presence of any odors at that time. The DEQ inspector was back on 9/18/19 to follow up and found no issues.

**Comments:**

1. They continue to open small areas of trash and cover it quickly to control odors. It seems to be working well.

**Convenience Sites:**

1. Construction of the Gary Sub-station convenience site is moving ahead.

**Citizen Complaints:**

1. n/a

**Comments:**

1. The struggle with tires and furniture at the convenience sites is an ongoing issue.